



The Tech Museum Summer Camps Position Description – Summer Intern

Summary and Requirements

Summer Interns are typically upper-level high school students who have a strong background in math and science and a desire to impact kids. They must combine a love for science and technology with teamwork, patience, energy, and a positive attitude. Summer Interns will help with teaching and management in and out of the classroom. Experience leading groups of kids entering 4th-8th grade is extremely helpful. Previous camp experience is a plus. They should be able to commit to 6 – 9 weeks of the summer.

Responsibilities

- Assist the Instructor Team with set-up, instruction, classroom management, and clean-up in labs
- Guide and motivate kids through hands-on science and technology projects
- Participate in camper check-in and check-out with a high level of enthusiasm
- Assist Director and Assistant Director with administrative duties
- Supervise lunch and help lead activities for campers who stay for the full day
- Lead campers to classes and throughout the museum on class breaks
- Provide support to Director Team, Instructor Teams, and within the Summer Intern team
- Additional responsibilities:
 - Weekly staff meetings, to occur from 4:15pm to 5:15pm after camp on Thursdays
 - Participate in two days of training before camp starts
 - Pack up camp supplies at the end of the summer
 - Complete post-training, mid-camp, and end-of-summer evaluations
- Typical weekly hours (camp is in session from 9am to 4pm):
 - Monday: 8:00am – 5:00pm
 - Tuesday: 8:30am – 4:30pm
 - Wednesday: 8:30am – 4:30pm
 - Thursday: 8:30am – 5:15pm
 - Friday: 8:30am – 5:00pm

Compensation and Benefits

Summer Interns earn \$275 per week. They will gain valuable experience in science and technology education, build relationships with talented colleagues, acquire new leadership and problem-solving skills, and gain access to the Galileo Network.